Date: August 27, 2021

Address: U.S. Embassy Tashkent
3 Mayqorghon Street, Tashkent
Uzbekistan 100093

Pre-Proposal Conference of August 27, 2021
Request for Quotation (RFQ) Number 19UZ8021Q0034

Introduction

U.S. Embassy Tashkent Team:

Contracting Officer, Peter Christiansen
Shukhrat Arifdjanov – Procurement Supervisor
Irina Mezentseva – Procurement Agent
Christina Catt – Requesting Office
Robert Sullivan – Requesting Office
Ildar Sultanaev - Requesting Office

Contracting Officer –

The meeting purpose is pre-proposal discussion for a contract for **CCTV Cameras Installation** of the Embassy of the Unites States of America in Tashkent, Uzbekistan in accordance with Performance Work Statement, Scope of Work/Specific Tasks and Attachment 1 on pages 5-9.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Before starting of discussion of the Solicitation Package, Contracting officer mentioned that he has two main requirements. The first is to read the solicitation document very carefully, and the second to submit proposal in compliance with solicitation requirements. If you worked in past with US Embassy but did not
submit proposal in compliance with solicitation it does not mean that you will be awarded. Section 3 on page 29-30 provides you with clear instructions what must be included to complete proposal package. Section 4 on page 33 provide is exactly what we will use to evaluate your proposal.

The U.S. Embassy strongly emphasizes transparency of the tender and equal conditions for participation.

If you have any questions, it must come to in writing in e-mail Tashkentprocurement@state.gov. We will set a deadline for questions and then we will collect all questions and answers and send them to your e-mails in the same time. That is the way I would like to work, to make a transparency and that will help you to make accurate calculation.

Shukhrat Arifdjanov

Proposals should be submitted no later than 12:00 PM Tashkent time on September 7, 2021. Proposals submitted late will not be accepted for consideration.

Proposals must be in a sealed envelope marked “Quotation 19UZ8021Q0034 Enclosed”.

In order for a proposal to be considered, you must also complete and submit the following:

SF-1449 on page 3, Section 17, 21, 22, 23, 24, 30.
Where:

17 – Company name, telephone and address
24 – Total amount
30 – Name and title, signature and date

That is firm fixed price contract. The price per unit of supply delivered or service performed is established using a firm fixed price.

After establishing the contract, the US government reserves the right to decide of its extension or completion of work under the contract. The Contractor will be notified of the decision in writing.

Please open page 9. There is Pricing

There is estimated quantity of cameras must be installed and other services.

Please note that price of the Contract cannot be changed, you will need to calculate everything.

This kind of insurance must be included for this contract. Please see the DOL web site where you can purchase it. DBA insurance cost must be included to your commercial proposal. Please note that you will have to purchase DBA insurance only if Contract awarded to you.

Also, the successful offeror(s) will be required to have a DUNS number and be registered in SAM/CCR through the following sites: DUNS – www.dnb.com and SAM/CCR www.sam.gov

The Solicitation documents will be reviewed by the Contracting Officer.

Technical part of the Scope of Work will be covered by our colleague Ildar.

From page - 5 to page 9.

Conclusion

We hope that the information obtained will help you to provide acceptable and mutually beneficial offers. All questions might be asked during the meeting or send via electronic mail to address TashkentProcurement@state.gov. We will send the answers to all the companies, that will reflect the transparency of the tender and equal conditions for participation. Deadline for the question is August 28, 2021 at 14.00 pm

When decision is made, we will inform all in writing about its results, announce the winning company, and separately, each company will be informed why it did not win the tender.