English Language Classes Contract Pre-bid Conference / PR6802892

Tashkent city

January 25, 2018

All proposals must be received by the Embassy no later than February 5th at 12:00 p.m. local time. There are no exceptions: We accept either hand-delivered or mailed proposals, but not emailed ones. All bids should be submitted using the Uzbek soum as the currency. All questions about the proposal must be submitted in writing, and we will post all questions and answers on our website.

Vendors must ensure that their teachers can receive appropriate security clearances from the Embassy. Failure to do so will result in cancellation of the contract. Bids must include DBA insurance. While the Embassy has a list of companies that can provide this insurance, we provide no recommendations or cost estimates on the process. The insurance must come from DOL approved insurance companies.

Proposals are judged based on the contract period, comprising of a base year and up to four option years. Vendors must provide adequate references in the submissions.

There are two changes to the document provided here which will be updated early next week. 1) On Page 29, the upper intermediate class must (rather than should) be taught by a native English speaker, defined as someone who speaks English as the primary language. 2) The contract will be updated to reflect four option years rather than two.

Questions & Answers

1. Question: How many students?
   Answer: Elementary group – no more than 10 people per class. The rate is by the hour, not by the student.

2. Question: About additional classes?
   Answer: There is a spot on the SF-1449 to provide the hourly cost for additional classes the Embassy may request. Question: How long will the current classes continue?
   Answer: Until the new contract is awarded.

3. Question: How are you going to qualify (divide) groups?
   Answer: Based on entrance tests.

The winning vendor needs to be registered in the System for Award Management. There is no cost to the registration, and it is mandatory for all contracting with the U.S. Government.

Security clearances can be lengthy. Any delay in clearance due to normal processing times will not be counted adversely against any vendor. The Embassy will work with the winning vendor to process all necessary security clearances.